

## USE OF BUILDING APPLICATION & CONTRACT

IMPORTANT - This is an application and contract for use of Midland School facilities. If the application is approved, the user agrees to all conditions of the agreement. A copy of this form will be returned to you upon approval or denial by Superintendent. **NOTE: Key deposit of \$35 is required for all keys checked out.** Will be returned when key is returned and building was in satisfactory condition.

Name of applicant or organization \_\_\_\_\_

Address \_\_\_\_\_

Person(s) in charge \_\_\_\_\_

Address of person(s) in charge \_\_\_\_\_

Building to be used \_\_\_\_\_ Room(s) to be used \_\_\_\_\_

Purpose/reason for use \_\_\_\_\_

Attendance number \_\_\_\_\_ (approximate) Contact phone # \_\_\_\_\_

Will any special equipment be needed? \_\_\_\_\_ If yes, what? \_\_\_\_\_

Date of function: Month: \_\_\_\_\_ Date(s) \_\_\_\_\_ Year \_\_\_\_\_

Hours: From \_\_\_\_\_ to \_\_\_\_\_

Date of practices or rehearsals \_\_\_\_\_

Hours: From \_\_\_\_\_ to \_\_\_\_\_

What type of supervision will be provided by user? \_\_\_\_\_

Will admission be charged? \_\_\_\_\_ Will an offering be received? \_\_\_\_\_

If charges made or offerings accepted, for what will funds be used? \_\_\_\_\_

CONDITIONS OF AGREEMENT: If the request to use school facilities is granted, the user agrees to each of the following conditions:

1. To provide supervision as needed to prevent damage to facilities and/or injury to participants or other people in attendance.
2. To readily make restitution for any property damage incurred as a result of the function as determined by school officials.
3. The user agrees to hold harmless the Midland School District, each individual Board member, and all employees of the Midland District against any and all claims, cost, suits or other forms of liability, and all court costs and attorney's fees arising out of the use of said facilities.
4. To pay a **twenty dollar key deposit**, to be refunded in full when key is returned promptly to the issuing administrator.

Applicants signature \_\_\_\_\_ Dated \_\_\_\_\_

Contact info: **Phone** \_\_\_\_\_ **Email** \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_

Fee Charged \_\_\_\_\_ Fee Waived \_\_\_\_\_ Fee received \_\_\_\_\_ Date \_\_\_\_\_

Key Issued \_\_\_\_\_ Key # \_\_\_\_\_ \$35.00 Key Deposit Paid \_\_\_\_\_

Building Principal Signature \_\_\_\_\_ Dated \_\_\_\_\_

Building use entered in RSchool \_\_\_\_\_ on \_\_\_\_\_ by \_\_\_\_\_